

MONTANA REGION 105 OF THE SPORTS CAR CLUB OF AMERICA

BYLAWS AND COMPETITION REGULATIONS

As Amended November, 2013

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BYLAWS OF MONTANA REGION 105 SCCA

The purpose for which Montana Region 105 of the Sports Car Club of America is formed:

1. To encourage the preservation, ownership and operation of sports cars.
2. To develop an active source of technical information concerning the ownership and operation of sports cars.
3. To establish rules and regulations covering the activities of the corporation.
4. To provide and regulate sporting events and exhibitions for sports cars.
5. To encourage careful, prudent and skillful driving on public highways by its members.

ARTICLE I - OFFICES

The principle office of the corporation in the State of Montana shall be located in the City of Great Falls, County of Cascade. The corporation may have such other offices either within or without the State of Montana as the Board of Directors may determine or as the affairs of the corporation may require from time to time.

ARTICLE II - FISCAL YEAR

SECTION 1: Fiscal Year - The fiscal year of the corporation shall commence January 1.

ARTICLE III - MEMBERSHIP

SECTION 1: Charter Members - All members in good and regular standing of the unincorporated Montana Region of the Sports Car Club of America (SCCA) shall constitute the charter membership of this corporation and club.

SECTION 2: General Membership - Membership in Montana Region 105 shall be open to all who are interested in the purposes of the club. Membership application shall be made through the National office of SCCA, Inc., with Montana Region 105 specified as region of activity. Upon approval from SCCA, Inc. and payment of annual dues, all rights to membership in SCCA Montana Region 105 are acknowledged..

SECTION 4: Suspension - Membership in good and regular standing will automatically lapse for non payment of dues on the day following the date yearly membership fees are due upon. Membership in good and regular standing will resume with payment of membership fees to SCCA, Inc., and verification from the national office of active membership status.

SECTION 5: Expulsion - Any member may be expelled from Montana Region 105 for personal misconduct by the majority vote of the Board of Directors. Upon expulsion a member shall be informed in writing and shall be given reasonable opportunity for a hearing. Any member expelled may appeal his/her case to the general membership for their consideration. A two-thirds majority vote of a quorum shall reinstate said member. Notification of intent to appeal must be made to the Board of Directors in writing within sixty (60) days of notification of expulsion. All rights, fees, and dues are forfeited upon expulsion or failure of appeal before general membership.

ARTICLE IV - SEAL AND EMBLEM

The corporation seal shall be circular in form and inscribed with the name of the club.

The club emblem shall be circular in form and carry the design of the white steer skull on a field of red. The emblem shall be ringed in black and this ring or the surrounding area shall contain the words "MONTANA REGION SPORTS CAR CLUB OF AMERICA".

ARTICLE V - MEETINGS

SECTION 1: Annual Meeting - The annual meeting of the club shall be held during the first quarter of each year for the installation of newly elected officers, reports of officers and committees, and such other business as lawfully may come before the group. Written notice of this meeting will be posted to the club's website at least thirty (30) days prior to the meeting date. Officers installed at the annual meeting shall commence their duties on the day following the annual meeting.

SECTION 2: Regular Meeting - Regular meetings of the club shall take place monthly or as often as deemed necessary to properly conduct the club's business. A schedule of the regular meetings shall be posted to the club's website.

SECTION 3: Special Meetings - Special meetings of the membership may be called by the Regional Executive or by the majority of the Board of Directors by written notice on the club's website at least three (3) days prior.

SECTION 4: Quorum - At all regular and / or special meetings of the club, any number of general members plus at least half of the currently serving elected Board of Directors shall constitute a quorum. At all meetings of the Board of Directors a minimum of one half of the currently serving elected officers shall constitute a quorum.

SECTION 5: Majority Required - All voting action except as specifically noted herein shall be by simple majority of the quorum.

SECTION 6: Absentee or Proxy Votes - Absentee and proxy voting on any issue before the general membership of the club may be permitted with the approval of a majority of the Board of Directors and will be subject to the rules prescribed in the bylaws. Absentee and proxy voting may not be prohibited by the Board of Directors for election of officers, impeachment, or amendment of Bylaws. Absentee or proxy ballots will be accepted in writing from members unable to attend a meeting at which an official vote is taken on an issue for which absentee or proxy ballots are permitted. Absentee ballots will be considered valid if posted so as to be in the hands of the Board of Director s at the time the official vote is taken.

SECTION 7: Board of Director Meetings - The Board of Directors shall meet once a month. The meeting date will be arranged to the convenience of the majority of the Board of Director s. The meeting may be waived by agreement of the majority of the Board of Directors.

ARTICLE VI - OFFICERS

SECTION 1: Only members in good and regular standing shall be eligible to hold office. The elected officers of the club shall be the Regional Executive, Assistant Regional Executive, Secretary, Treasurer, Competition Chairman, and Member-at Large. All officers shall serve a one year term.

SECTION 2: Vacancies - In the event of vacancies in the offices with the exception of Regional Executive, the Board of Directors shall select a replacement to serve out the remainder of the unexpired term. In the event of vacancy of the Regional Executive, the Assistant Regional Executive shall assume the office. In the event there is no Assistant Regional Executive to assume the office, a special meeting will be called of the membership with the sole purpose to be the nomination and subsequent election of a replacement Regional Executive.

SECTION 3: Impeachment - Impeachment proceedings may be brought by any member against any officer for reason of non-participation, misconduct, malfeasance, or any action subjecting the officer of the provisions in Article II, Sections 4 and 5 only. Formal notification of impeachment proceeding will be given at a regular meeting and the impeachment hearing and finalization will be conducted at the following regular meeting. Impeachment finalization will be by a two-thirds majority vote of a quorum.

ARTICLE VII - ELECTIONS

SECTION 1: Members desiring to hold office in the club may indicate candidacy for specific offices at or prior to the October regular meeting. Members may become candidates for more than one office. A listing of all candidates, by office, will be announced by the Board of Directors during the October regular meeting and published to the club's website. Elections by office in the order listed in Article VI, except for Member-at-Large, who shall be elected as per Article VIII, Section 6, will be held during the November regular meeting. Election to an office requires a majority vote. Run-off elections will be made between the two nominees obtaining the most votes in the event no nominee obtains a majority.

Results of voting for each office will be announced before elections for the next office may commence. Election to an office disqualifies candidacy for any other office in which there is at least one (1) other applicant. If there are no applicants for any elected officer position during the regular election phase, the quorum may vote to proceed without filling that position or alternatively may vote to allow a person to occupy more than one officer position. In the case of a person occupying more than one officer position, that person will still only have one vote for matters pertaining to the general meetings and / or board meetings.

ARTICLE VIII- DUTIES OF ELECTED OFFICERS

SECTION 1: Duties of Regional Executive - The Regional Executive shall be Chief Executive Officer of the region and official spokesman of the region. In addition the Regional Executive or his/her assign shall preside at all meetings of the members and directors, call any special meetings of members and directors in accordance with the Bylaws of the region, sign and execute, together with the Treasurer, all contracts notes and drafts in the name of the region. The Regional Executive will perform, or cause to be performed all duties assigned by SCCA, Inc. He/she shall cause books, statements, reports, and other certificates and records to be filed as required by law. He/she shall complete with the aid of the Assistant RE, the region SCCA charter documents to be submitted to the national office no later than February 15th of each year.

Shall complete, or assign to be completed, the SCCA directory information for the region and submit to the national office not later than December 31st of each year. Shall enforce region Bylaws and perform all duties incidental to the office of Regional Executive. Supervise all activities of the region. Maintain communications with the responsible SCCA area director. The Regional Executive shall be authorized to sign checks upon the funds of the corporation and shall be peculiarly liable for those checks.

SECTION 2: Duties of the Assistant Regional Executive - In the absence of the Regional Executive, or his/her

inability to perform the duties of the office, the Assistant Regional Executive shall assume the office. The Assistant Regional Executive will act as Parliamentarian and will interpret the Bylaws in the event of question. He/she will review the Bylaws and club operating policies annually and call and preside over a revision committee to be made up of all or part of the Board of Directors as needed. Revisions and amendments will be approved as provided for herein. He/she shall attend all meetings of the members and Board of Directors. With the regional RE, shall prepare the region's SCCA charter documents to be submitted to the national office no later than February 15th of each year. Together with the region Treasurer, audit the regional financial records bi-annually.

SECTION 3: Duties of the Secretary - The Secretary will be custodian of records for the region. The Secretary shall attend all meetings of members and the Board of Directors and keep all relevant minutes. The Secretary shall work with the RE in preparing region SCCA documents to be submitted to National SCCA no later than February 15th each year. The Secretary shall give all notices of meetings required by the Bylaws and shall maintain a current roll of all members. The Secretary shall perform all duties incident to the office and other duties as directed by a majority of the Board of Directors.

SECTION 4: Duties of the Treasurer - The Treasurer shall, subject to restrictions and conditions as may be made by the Board of Directors, have custody of all monies belonging to the club. He/she shall receive all monies of the club and make all deposits in the club bank account and make payments of club debts as directed by the Regional Executive. All contracts, checks, drafts, notes or other orders of payment of money shall be signed in the name of the club by the Treasurer or Regional Executive. The Treasurer shall give bond, if required by the Board of Directors, at club expense. The Treasurer shall report on the financial status of the club at all regular meeting. No obligation, debt, or other liability shall be incurred by him without the specific prior approval of the majority of the Board of Directors. He/she will submit books to audit by the Board of Directors semi-annually and may be held accountable for shortages. He/she will file with the Secretary of State each year for club's corporate status. The Treasurer will chair a committee responsible for submission of income tax statements as required and maintain club financial records in reasonable order according to recognized accounting practices.

SECTION 5: Duties of Competition Chairman - The Competition Chairman shall serve as a member of the Board of Directors in the capacity of Activities Director in cooperation with the Assistant Regional Executive. This office shall include oversight and enforcement of established SCCA competition rules, and specific Region 105 rules used at competition events. The Competition Chairman shall be responsible to publish and make available these rules to the general membership. The Competition Chairman shall supervise the season point totals, class standings, and awards program.

SECTION 6: Duties of Member-at-Large - The duties of the Member-at-Large shall include providing advice and continuity to the governing of the corporation and conduct of the club. In addition, the Member-at-Large will represent the views of and act as a spokesman for the general membership.

Selection of Member-at-Large - One member of the outgoing Board of Directors will be selected by a majority vote of the incoming Board of Directors to serve a one year term as Member-at-Large of the Board of Directors. In the event the Member-at-Large cannot be elected from the previous Board of Directors for any reason, Member-at-Large will be elected by the Board of Directors from the general membership. Selection must be made prior to and announced at the annual meeting. Selection may be reversed at any time by a majority vote of the Board of Directors for reasons of misconduct, malfeasance, non-participation or any action subjecting the officer to the provisions of Article III, Sections 4 and 5. The reversal decision may be appealed to the general membership under the provisions of Article VI, Section 3.

ARTICLE IX - BOARD OF DIRECTORS

SECTION 1: Board of Directors - The officers named in Article IV, Section 1 shall constitute the Board of Directors of this corporation.

SECTION 2: Duties of the Board of Directors - The duties of the Board of Directors are to serve the club as an executive committee, an arbitration committee, and to establish rules for conduct of all club activities and other executive duties as mentioned in the preceding articles.

SECTION 3: Over-Ruling of Action by the Board of Directors - Any action of the Board of Directors may be over-ruled by the general membership by a two thirds majority vote of all active members of the club.

ARTICLE X - COMMITTEES

SECTION 1: Appointment of Committees -The Board of Directors shall appoint such committees as they find necessary and shall outline the duties and responsibilities of such committees. All reports or actions taken by a committee must be approved by a majority of the entire committee. Each committee will have a Chairman that will be the main contact person for that committee. (The term "Chairman" used here and any other place in the Bylaws / Competition Regulations is not meant to indicate a gender role preference, but rather is a neutral common designation used throughout these documents.)

ARTICLE XI - LIMITATION OF LIABILITY

SECTION 1: Personal Liability - All persons or corporations extending credit to, contracting with, or having any claims against the corporation or its officers will look only to the funds and property of the corporation for payment of any debt, damage, judgment or decree, or any other money that may otherwise become due or payable to them from the corporation or its officers acting on club business. Neither the officers nor the members of the corporation, present or future, shall become personally liable.

SECTION 2: Statement of Financial Responsibility - Any person now a member or any prospective member shall sign a statement of financial responsibility for any and all funds with which he/she may come in contact belonging to Montana Region 105 of the Sports Car Club of America.

ARTICLE XII - AMENDMENT OF BYLAWS

SECTION 1: Amendment of Bylaws - The Board of Directors or one-third the active members in good standing may, by written petition to the Assistant Regional Executive, propose any amendment to the Bylaws. Upon such a proposal, a copy thereof shall be included in the notice and / or agenda of the next meeting of the club. This notice must be written and shall be posted to the club's website at least one week prior to the meeting. A two-thirds vote of the quorum at that meeting shall be required for amendment of the Bylaws.

MONTANA REGION 105 SPORTS CAR CLUB OF AMERICA
COMPETITION REGULATIONS

1. These rules will apply to all competition events sponsored by Montana Region 105 Sports Car Club of America, herein after called "Region 105".
2. Region 105 has chosen to adopt by reference the rules contained in the SCCA National Solo II rulebook unless otherwise specifically mentioned / contradicted by the subsequent listed rules.
3. All events sponsored by Region 105 shall be organized in accordance with the insurance policy currently held by Region 105.
4. All event workers, drivers, attendees will be required to sign a liability release prior to being allowed on the event premises.
5. There shall be one Region 105 member in good standing designated to be responsible for the overall organization and direction of each event, called the Event Chairman. This Event Chairman may change from event to event as needed. The Event Chairman shall designate competent and responsible Region 105 members to assist in event responsibilities. It is not the Event Chairman's responsibility to do everything necessary to run the event, but rather their responsibility to make sure that all of the key positions have been filled prior to and during the event. They will also serve as a focal point of contact for that event. Upon the effective running of an event, that Event Chairman will not be required to pay the event fees to drive in that same event. (An example checklist for the Event Chairman has been included at the end of this list of "Competition Regulations".)
6. Event registration will be under the direction of the Registrar.
7. Technical/Safety inspections for all events during the year shall be the under the direction of the Chief Safety Steward and / or their assigns.
8. Under the direction of Regions 105's Chief Safety Steward, there will be an Event Chief Safety Steward (ECSS) for each competition event. The ECSS will be responsible for all safety concerns at the event and competition will not begin without ECSS's consent. If the ECSS is competing as a driver, a second Safety Steward will assume the ECSS role during the ECSS's competitions runs. Each Region 105 member acting as a Safety Steward must be trained and carry a valid Safety Steward endorsement on their SCCA membership card.
9. Appeals from decisions of the Technical/Safety Inspection Committee, Registrar, Competition Chairman/Committee, or other official decisions shall be directed to an appeals committee. All protests or appeals will be presented, in writing, to the appeals committee within 30 minutes of the completion of the last driver of the day's final run. The appeals committee will be composed of the following persons :
 1. Event Chairman
 2. Highest ranking club officer present not entered in any class involved in the appeal.
 3. Any experienced Region 105 member present selected by member (1) and (2).

10. The official competition point system will count the competitors best finish for each Region 105 event. Each competitor will be allowed one deletion per competition season. Total events for the season minus one event will be the maximum total events for which points will be scored. Best finishes will be used. For example: If the Region schedules a total of nine events, each competitors best eight finishes will count for total points. If a competitor only enters eight events, all eight will count for season totals. If a competitor only enters seven events, all seven will count for season totals. Drivers who wish to compete for Region 105 season point awards must score points in more than 50% of the scheduled Region 105 competitions. For example: four of six events, four of seven events, or five of eight events.

11. Official Region 105 points per event: If there is only one car in a class it will be awarded a total of 90 points. Classes with times from more than one car will award the 1st place finished with 100 points. Each subsequent finisher in that class will receive points as a percentage of 100 in direct correlation to how their time corresponded to the top finisher's time. For example, there are two drivers in one class with best times of 60 seconds and 66 seconds. The top finisher would be awarded 100 points. The points for the 2nd finisher would be calculated by dividing the top time by the 2nd finisher's time. $60 / 66 = 90.91$ points for the 2nd place finisher. Competition points will not be awarded for entry only. Competition points may be won by finishing one timed run. DNS (Did Not Start) and DNF (Did Not Finish) do not constitute a completed timed run.

12. Bonus points per event will be awarded for the following: Five (5) bonus points will be awarded for the fastest raw time of the day at each event. Ten (10) bonus points will be awarded for the fastest PAX time of the day at each event. Additional bonus "participation" points may be designated by a majority vote of a quorum at a regular meeting any time prior to the first race of the season. Such available additional bonus "participation" points may include meeting attendance, volunteer work for the club, etc. If any of these additional "participation" bonus points are approved prior to the start of the season, they shall be posted to the club's website for the duration of that season.

13. Double point events or other special type events can be scheduled by the Board of Directors for the purpose of stimulating attendance and competition provided such events are identified as such before the start of the season and that these events are noted as double / special point events on any schedule published by Region 105.

14. In the advent of the cancellation of timed competition runs due to inclement weather or other insurmountable course obstacles rendering the course unsafe, the following procedures are to be implemented. Permanent interruption of any competition lap - competition scoring will revert to the fastest times of the totally completed runs by all competitors. If a minimum of 3 runs have not been completed, no times will be scored and the event will be considered canceled.

15. Drivers competing in a manner as to endanger themselves or other persons or property will be disqualified from the event and no competition points earned. Drivers not obeying instructions by the Event Chairman, Event Safety Steward, or assigned assistants will be disqualified from the event and no competition points earned. Drivers violating any competition rule can be disqualified from an event. Drivers caught lying about car modifications to influence car classification can be disqualified. Violations of any safety rule shall incur immediate disqualification. Region 105 members may not decline to assist at an event. Membership in Region 105 implies and carries with it the responsibility of participation. Assistance is required and should be given upon request of the Event Chairman or assigned assistants. Failure to do so will be considered un-sportsmanlike conduct and may disqualify the member for that event. Final decisions on disqualification rest with the appeals committee set forth in SECTION I, paragraph 9. In violations of a serious nature, the Board of Directors will decide future eligibility.

16. It shall be the responsibility of the Board of Directors to set entry fees on a race by race basis.
17. One (1) passenger is permitted in each car during competition runs unless otherwise stated at the driver's meeting held before the event. Safety to both competitor and spectators shall be the primary consideration. All passengers, without exception, shall sign the liability release executed by competitors. Minimum age for all passengers shall be twelve (12) years of age, and in the case of a minor passenger, a minor release form shall be executed by a parent or legal guardian of the minor passenger as required by the insurer of Region 105.
18. It is recommended that drivers and passengers wear clothing of a flame or fire retardant nature. Clothing articles not specifically addressed in the National SCCA Solo II rulebook will be at the discretion of the driver with the following exception: Long pants will be required in open cars in modified classes.
19. Vehicles will run with their windows all the way up or all the way down.
20. A competitor may petition the Appeals Committee prior to registration for an event if the competitor desires to drive more than one car in the same event. If granted, he or she may not enter the same car in more than one class in a single event nor enter more than one car in any single class. Only one of the class times will count towards the season total and the decision of which class time will count will need to be made by the competitor (and expressed to the Event Chairman) prior to the start of the event. Any driver competing in more than one class must register and pay entrance fees for each class in which they are competing.
21. Permanent class numbers may be retained for the duration of membership or vacated at the member's choice. Members currently using a number for the longest duration in a specific class will have precedence to continue with their number or vacate their number. Applications for number use will be accepted continuously throughout the season and recorded by the Secretary if so desired. Each driver will have his/her own number. Second drivers of the same vehicle can add an additional digit to the front of the same number as the first driver, or may elect to use their own unique number. Only one identification number may be visible on the vehicle at any time that vehicle is in the grid and / or on course.
22. In the event of awards and prior to an event starting, the Event Chairman will decide how many finishing places in each class or group of classes will receive event awards.
23. If a rule change and / or new addition is desired for these previously specified "Competition Regulations", the proposed rule change will be presented in written form to the Board of Directors to be included in the agenda for the next regular meeting. If a majority of the quorum at any subsequent meeting votes to implement the new rule and the first race of the season has not already occurred, the rule change will commence immediately. If a rule change or new addition is implemented after the first race of the season has already occurred, that rule's implementation will take affect the following race season.
24. The consumption of alcoholic beverages, narcotic drugs, or influencing medication immediately before or during any competition event shall be grounds for disqualification from that event. Questions of eligibility shall be referred to the Event Chairman

EVENT CHAIRMAN EXAMPLE CHECKLIST

This section is not a part of any official Bylaws or Competition Regulations. It is attached here solely to be of help to the Event Chairman in the preparation for an event. This section can be modified, added to, and / or deleted by a majority decision of the Board of Directors at any time.

As stated in Competition Regulation #5:

There shall be one Region 105 member in good standing designated to be responsible for the overall organization and direction of each event, called the Event Chairman. This Event Chairman may change from event to event as needed. The Event Chairman shall designate competent and responsible Region 105 members to assist in event responsibilities. It is not the Event Chairman's responsibility to do everything necessary to run the event, but rather their responsibility to make sure that all of the key positions have been filled prior to and during the event. They will also serve as a focal point of contact for that event.

It is advised that the Event Chairman has all positions filled as early as possible, but definitely not less than 14 days prior to a normal local event and not less than 30 days prior to a larger event. The Event Chairman should procure volunteers for the following positions in preparation for an event:

_____ Safety Stewards – at least 1 for each run group

_____ Tech Inspector -to verify cars meet minimum requirements prior to event (multiple for larger events)

_____ Registrar -in charge of registration forms and check-in

_____ Treasurer – (elected officer or assign) verify that he/she will have the money box with bills of various denominations to make change for the Registrar -Treasurer & Registrar can sometimes be combined at smaller events

_____ Equipment Chief -charges timing lights prior to event, checks walkie-talkie batteries, in charge of getting the trailer to and from the event

_____ Timing – at least 1 person capable of running the timing computer equipment for each run group

_____ Course Design – in charge of designing a safe course and procuring help to setup the course – prior to chalking, course needs to be approved by one of the Event Safety Stewards or Chief Safety Steward

_____ Setup / Teardown – we need a few people there prior to the event to get the items out of the trailer and begin setting things up (speakers, grid cones, banners, garbage cans, etc.) – Teardown usually takes care of itself with everyone pitching in to help return everything to the trailer

_____ Contact race site venue to verify time / date is as scheduled

Some of the above listed positions can be combined. Each of the above listed positions does not necessarily need to be handled by different individuals as long as each